

Administrative - Internal Use Only
INTELLIGENCE COMMUNITY STAFF

7 October 1976

NOTE FOR: All PAID Staffers

FROM: [REDACTED]

SUBJECT: PAID Meeting, 14 October 1976
[REDACTED]

1. Attached is a tentative agenda for the PAID [REDACTED] meeting. Please review and forward any comments (suggested changes or additions) by COB, Tuesday, 12 October. A finalized agenda will be provided by COB, Wednesday, 13 October.

2. Individuals are requested not to carry any classified material with them. Classified material that is required should be forwarded via IC Registry. I will make the necessary arrangements; please ensure that the classified data is to me by 1000, Wednesday, 13 October.

3. A map to the [REDACTED] meeting place (Site A) is also attached. Our meeting will be in the administration building, second floor. Mode of transportation will be by private automobile. For those who desire, we will arrange car pools.

Attachments:
Tentative Agenda
Map

INFORMATION
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PAID MEETING

14 October 1976

PRELIMINARY AGENDA

0900-0915 Coffee and doughnuts

0915-0930 Security briefing

NSC Review

0930-1030 1. Post Mortem on NSC Report

- review techniques and procedures used
- advantages and disadvantages of task force method of operation
- identify lessons learned

1030-1045 BREAK

1045-1200 2. How to approach the next NSC Report (April 1977)

- objectives and goals
 - areas and topics to consider
 - what key problems have arisen that need follow-up in the next NSC review?
 - techniques and procedures to be used
 - requirements for outside help, i.e., contractors, community task force
 - linkages with: (a) SSCI, (b) DDO evaluation office, (c) CIA effort, (d) DIA users' panel
- STATINTL
- STATINTL

1200-1300 LUNCH

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1300-1400

PAID INTERNAL ORGANIZATION

- Mission ground rules and restrictions
(fr [REDACTED]) under which PAID must function STATINTL
- PAID Branch organization
 - o Individual accounts
 - o Secretarial assignments
- Internal distribution of daily traffic.
Who receives what? How to expedite routing to other offices.
- PAID filing system
- Orientation for newly-assigned personnel,
to include familiarization briefings and courses to attend as well as a recommended list of reading materials
- PAID staff meetings--are they needed?
- Secretarial support to special task forces (e.g., [REDACTED]) STATINTL

1400-1630

PAID WORK PROGRAM (OCT. 76-APR. 77)

- Key planning targets (2nd NSC review, Summer 1977 CFI program review, others?)
- How to make progress on the systemic problems of intelligence
 - o Improved user-Community interface (collection and production)
 - o Balance of resources among collection, processing, and production
 - o Balance of production among regions and topics
 - o Balance of production between current intelligence and area analyses, estimates, etc.

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- How to improve the Community's resource management data bases
 - o Manpower
 - o Five-year National Foreign Intelligence Program
- Support to the OPP planning system (DCI Objectives, Perspectives, KIQA, intelligence priorities and requirements, long range planning study, DCI posture statement)
- Second semiannual NSC review
- Support to D/DCI/IC in NFIB activities (NIO meetings with DCI; following NIEs, IIMs, NSSMs, etc.; following topics of special interest such as proliferation, technology transfer, economics, terrorism, etc.)
 - o Staff assignments and intra-staff communications to assure adequate following of regions and topics
- Warning and crisis activities
 - o Procedures (e.g., National Intelligence Situation Report)
 - o Preparations for post mortems
 - o Role of DCI in warning, crisis, and wartime
 - o Facilities and communications supporting the DCI during crises or war
- Program for systematic use of contractors and consultants

1630

MEETING ADJOURNMENT

STATINTL

1630-2000

COCKTAILS, DINNER & EXECUTIVE SESSION

- PAID chain of command
- PAID work plan (Oct 76-Apr 77)
- Approaches to the next NSC review

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STATINTL

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